

SUPPORTING STATEMENT

Request for Verification of Naturalization

(Form N-25)

OMB No. 1615-0049

A. JUSTIFICATION:

1. In accordance with section 335 of the Immigration and Nationality Act, the N-25 is necessary to obtain verification from the courts that a person claiming to be a naturalized citizen has, in fact, been naturalized. When no other evidence is available, the form will be used to validate a claim of being naturalized.
2. The information that is furnished on Form N-25 will be used by the United States Citizenship and Immigration Service (USCIS) and the court system to determine the location of needed records.
3. The use of this form currently provides the most efficient means for collecting and processing the required data. In this case, USCIS does not employ the use of information technology in collecting and processing information. Currently, USCIS does not have the automated capability in place to accept electronic submission of applications.
4. A search of the USCIS Forms Inventory Report revealed no duplication of effort and there is no other similar information currently available that can be used for this purpose.

5. This collection of information does not have an impact on small businesses or other small entities.
6. In the absence of other evidence, Form N-25 is the only way that one may prove that he or she has been naturalized.
7. The special circumstances contained in Item 7 of the Supporting Statement are not applicable to this information collection.
8. USCIS published a notice in the Federal Register on August 16, 2002 at 67 FR 53623. The notice allowed for a 60-day public review and comment period. No comments were received by USCIS.
9. USCIS does not provide payment or gifts to respondents in exchange for a benefit sought.
10. There is no assurance of confidentiality.
11. There are no questions of a sensitive nature.
12. Annual Reporting Burden:

a.	Number of Respondents	1,000
b.	Number of Responses per Respondent	1
c.	Total Annual Responses	1,000
d.	Hours per Response	.25
e.	Total Annual Reporting Burden	250
f.	Total Public Cost	\$ 2,500

Annual Reporting Burden

The annual reporting burden is **250**. This figure was derived by multiplying the number of respondents (**1,000**) x frequency of response (**1**) x hours per response (**.25**). This estimation is based on prior USCIS experience with the program.

Public Cost

The estimated annual public cost is **\$2,500**. This is based on the number of respondents **1,000** x **15** minutes (**.25**) per response x **\$10** (Average hourly rate).

13. There are no capital or start-up costs associated with this information collection. Any cost burdens to respondents as a result of this information collection are identified in Item 14. (There are no fees associated with this information collection.)

14. Annualized Cost Analysis:

a.	Printing Cost	\$	90
b.	Collection and Processing Cost	\$	10,000
c.	Total Cost to Program	\$	10,090
d.	Fee Charge	\$	0
e.	Total Cost to Government	\$	10,090

Government Cost

The estimated cost to the Government is **\$10,090**. This figure is calculated by using the estimated number of respondents **1,000** x **15** minutes (**.25**) (Time required to collect and process information) x **\$40** (suggested average hourly rate for clerical, officer, and

supervisory time with benefits). In addition, this figure includes the estimated overhead cost for printing, stocking, and distributing the form, which is **\$90**.

15. There has been no increase or decrease in the estimated burden hours previously reported for this information collection.
16. USCIS does not intend to employ the use of statistics or the publication thereof for this information collection.
17. USCIS is seeking approval to not display the expiration date of OMB approval of this information collection. The display of the expiration date would require USCIS to pull and destroy current forms in its inventory as well as the inventories of other agencies that contain outdated expiration dates, but could still be used by the public because the information requested on the form is still valid except for the expiration date. Additionally, the cost of reprinting this form is not economically feasible.
18. USCIS does not request an exception to the certification of this information collection. See attached Item 19 of Form OMB 83-I.

B. Collection of Information Employing Statistical Methods.

Not Applicable.

C. Certification and Signature.

PAPERWORK CERTIFICATION

In submitting this request for OMB approval, I certify that the requirements of the Privacy Act and OMB directives have been complied with, including paperwork regulations, statistical standards or directives, and any other information policy directives promulgated under 5 CFR 1320.

Richard A. Sloan

Director

Regulations and Forms Services Division

Date